Realtor Business Deductions

O-41

Client _____

The purpose of this worksheet is to help you organize your tax dedeuctible business expenses. In order for an expense to be deducible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses.
Do not include expenses for which you have been reimbursed, expect to be reimbursed or are reimbursable.

Sales Expenses	
1) Advertising	
2) Appraisal Fees	
3) Business Cards	
4) Bank Charges	
5) Clerical	
6) Client Gifts	
7) Courier Service	
8) Fees: Commissions Paid	
9) Fees: Escrow/Loan Fees	
10) Fees: Referrals	
11) Film/Processing	
12) Flowers/Cards	
13) Keys/Locksmith	
14) Lock Boxes	
15) Map Books	
16) Memory cards and thumb drives	
17) Office Expense	
18) Open House	
19) Rent	
20) Sales Assistants	
21) Repairs	
22) Signs, Flags, Banners	
23) Meeting Expense	
24) Software	
25) Photocopying	
26) Printing	
27) Tools	
28) Stationery	
29)	
Total Sales Expense (carry to Line 60)	
Professional Expenses	
30) Dues	
31) E&O Insurance	
32) Legal Fees	
33) Licenses	
34) Memberships	
35) Multiple Listing	
36) Publications	
37) Seminars	
38) Continuing Ed	
39) Resumes	
40)	
41)	
Total Prof. Expenses (carry to Line 60)	

Telephone	
42) Long Distance Faxes	
43) Pay phone	
44) Cellular	
45) 2nd line	
46) Beeper /Pager	
47) Answering Service	
48)	
49)	
Total Telephone Cost (Carry to line 60)	
Equipment	
50) Attache Case	
51) Calculator	
52) Desk	
53) Camera	
54) Chair	
55) Filing Cabinet	
56) Cell Phone	
57) Tape Recorder	
58) Telephone	
59) Total Equipment (carry to line 60)	
60) Total Realtor (carry to C-1)	

Notes:

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