

Client _____

A) Principal Business or Professions: _____ B) Industry Code: _____

C) Business Name: _____ D) EIN: _____

E) Business Address: _____

F) Accounting Method: Cash Accrual Other

G) Did you "materially participate" in the operation of the business during 2014? Yes No

H) Was The Business Started in 2014? Yes No

I) Did You Make Payments in 2014 That Would Require You to File 1099s Yes No

J) If Yes To "I" Did or Will You File The 1099s as required Yes No

J) If No Do YOU Want RMS Accounting to Prepare the 1099s And Will You Provide The NECESSARY Information Yes No

K) Did You Purchase Health Insurance for Your Self? \$ Yes No

1) Sales & 1099 Income					
2) W-2 Statutory Employee					
3) Total Gross Receipts	C-1				
4) Returns Allowances and Adjustments	C-2				
5) Net Sales (line 4-line 5)	C-3				

6) Inventory Method: cost Lower Cost or Market Other

7) Inventory at Beginning of Year	C-35				
8) Merchandise Purchased Less Cost of Personal Use Items	C-36				
Cost of items withdrawn for:					
9) Cost of Labor	C-37				
10) Materials and Supplies	C-38				
11) Other Costs	C-39				
12) Total Available for Sale (sum line 7 through line 11)	C-40				
13) Inventory at end of Year	C-41				
14) Total Cost of Goods Sold (line 12 - line 13)	C-4 & C-42				

15) Gross Profit (line 6- line 14)	C-5				
16) Other income, federal & state fule tax credit or refund	C-6				
17) Gross Income (line 15 + line 16)	C-7				

18) Advertising	C-8				
19) Car Expenses - Use Worksheet O-1	C-9				
Total Miles _____ Commuting _____					
Business Miles _____ @ .56 _____					
Business Miles _____ @ .56 _____					
20) Commissions and Fees	C-10				
21) Contract Labor	C-11				
22) Depletion	C-12				
23) Depreciation & Sec 179 - Use Worksheet M-2					
Total Depreciation / Sec 179 Expense	C-13				
24) Employee Benefit Program, no Pension/P.S.					
Insurance other than Health	C-14				
25) Fire, Liability, Contents, Theft					
26) Worker's Compensation					
27) Other					
28) Total Insurance Expense (Sum Lines 25-27)	C-15				
29) Interest: Mortgage	C-16a				
Interest: Other					
30) Mortgages not on 1098					
31) Credit Card					
32) Loans					
33) Contracts					
34) Other					
35) Total Interest: Other (Sum Lines 30-34)	C-16b				
36) Legal & Professional Services	C-17				
37) Office Expenses	C-18				
38) Pension & Profit Sharing (not incl. In line 24 above)	C-19				
39) Rent or Lease - Vehicles, Machinery, Equip.	C-20a				
40) Rent or Lease - Other Business Property	C-20b				

NOTES:

PROFIT? YES - Complete SE-1

LOSS? All investment at risk?

TAX SAVINGS? - SUGGEST CLIENT CONTRIBUTE TO SEP-IRA (Wkst P-22)



Repairs & Maintenance					
41) Contract Maint.					
42) Janitorial					
43) Sanitary Paper Supplies					
44) Building					
45) HVAC					
46) Other					
47) Total Repairs & Maintenance(Total lines 41-46)	C-21				
48) Supplies (not incl. In Line 10)	C-22				
Taxes and Licenses					
49) Payroll (FICA, FUTA, SUTA, SDI)					
50) Property					
51) Sales Tax (if incl. In Line 1 above)					
52) Licenses					
53) Other					
54) Total Taxes and Licenses (Total Lines 49-53)	C-23				
Travel, Meals, and Entertainment					
55) Travel Expenses	C-24a				
56) Meals & Entertainment @ 50%	C24b				
Utilities					
57) Electric					
58) Gas					
59) Water					
60) Telecommunications					
61) Total Utilities (Sum lines 57 - 60)	C-25				
62) Wages (less empl. Credits)	C-26				
Other Expenses					
63) Alarm Service					
64) Answering Service					
65) Bad Debts					
66) Books/Magazines					
67) Cash Over / Short					
68) Contract Services					
69) Credit Card Charges					
70) Dues					
71) Education / Seminars					
72) Freight Out					
73) Gifts					
74) Parking / Tolls					
75) Postage					
76) Printing / Photocopying					
77) Professional Society Expenses					
78) Safety Equipment					
79) Security Services					
80) Subcontracts					
81) Tools					
82) Transportation (Local)					
83) Uniforms					
84) Total Other Expenses (Sum Lines 63-83)	C-27a				
85) Reserved for Future Use	C-27b				
82) TOTAL EXPENSES (ADD ALL ●)	C-28				
83) TENTATIVE PROFIT (LINE 3 - 17 - 84)	C-29				
84) Business Use of Home from O-2	C-30				
85) NET PROFIT OR (LOSS)	C-31				
ENTER ON S-1 Line 22					
86) At Risk Investment		All is at risk		C-32a	
		Some is not at risk		C-32b	